

**MONTHLY MEETING
TO BE HELD
May 16th at 9:00 a.m.
at Park Central Development,
4512 Manchester Ave.
St. Louis, Mo. 63112**

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on May 16th at 9:00 a.m. via conference call, the DeBaliviere Place Special Business District will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Security Update
 - a. Central West End Neighborhood Security
 - i. Safety and Security Report
 - b. The City's Finest
 - i. Safety and Security Report
3. Public Comment
4. Approval of Previous Month Minutes
5. Budget Report
 - a. Finance Report
6. Pedestrian Lighting Project
7. Landscaping RFP
8. Kindness Meal Program
9. Other Business

Please Note: Due to COVID-19 physical access to the general Board meeting by the public will be temporary closed and replaced by phone conferencing. To attend the meeting by phone, please dial 1-253-215-8782, meeting ID: 844 415 082

This meeting is open to the public; provided, however, that a portion of the meeting may be closed to discuss legal, real estate and/or personnel matters as provided by Sections 610.021(1), (2) and/or (3), RSMo.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314)535-5311.

DATE POSTED: 4-16-2020

Time Posted: 9:00 AM

DeBaliviere Place Board of Commissioners Meeting
March 21, 2020 at 9:00 AM
At Park Central Development
4512 Manchester Ave; St. Louis, MO 63110

Board Members Present via Phone: Sherrone Beatty, Bobbie Butterly, Kathryn Ruth, Charles Wiltsch, Sid Chakraverty, Neill Costello – Via video/phone

Others in Attendance: Ashley Johnson (Park Central Development), Frank Eppert (ABNA), Charles Betts (The City Finest), Alderwoman Shameem Clark-Hubbard, Alderwoman Heather Navarro (St. Louis City), via video/phone

Public in Attendance via Phone: Mike Klenc

- 1. Call to Order:**
 - a. S. Chakraverty called the meeting to order at 9:03 AM
- 2. Security Update:**
 - a. C. Betts gave an overview of the District crime statistics. Crime is up by 84% through the month of April and is driven by larcenies. This number should not be alarming because the District was at a record low and is still below the 5-year average. C. Betts recommended new lights along Clara and Union, noting that the District lighting is very poor and dark. The Board asked C. Betts to provide a full report on the camera phases at the next meeting.
- 3. Public Comments & Questions:**
 - a. Mike Klenc noted that he will continue his letter writing and his concern about the spacing of the lights. F. Eppert, noted that the spacing helps avoid underground infrastructure and trees. The plans meet the minimum lighting requirements.
- 4. Approval of February Minutes:** C. Wiltsch motioned to approve meeting minutes; B. Butterly seconded. All in favor—motion approved.
- 5. Budget Report:**
 - a. Finance Report: B. Butterly presented the finance report. B. Butterly motioned to approve the financials, C. Wiltsch – Yes. All in favor – motion approved.
- 6. Pedestrian Lighting Project:**
 - a. A. Johnson recapped the lighting project. H. Navarro mentioned that she would reach out to her BPS contact and schedule a meeting with herself, A. Johnson, S. Beatty, F. Eppert and BPS to discuss next steps. She planned to get this meeting scheduled by next week.
- 7. Landscaping RFP:**
 - a. K. Ruth recommend approving Top Care. B. Butterly motioned to approved Top Care as the District landscaping contractor, C. Wiltsch second. All in favor – motion approved.
- 8. Other Business:**
 - a. A. Johnson summarized the Kindness Meals Program and how the SBD could support their local small businesses. B. Butterly motioned to allocate \$5,000 towards the Kindness Meals Program, S. Chakraverty second. All in favor – motioned approved.
- 9. Adjournment:**
 - a. S. Chakraverty motioned to adjourned, B. Butterly second. All in favor, meeting adjourned at 10:02 AM.

DeBaliviere Place
Balance Sheet
As of April 30, 2020

	<u>Apr 30, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1073 · Operating 6692	525,692.01
Total Checking/Savings	<u>525,692.01</u>
Total Current Assets	<u>525,692.01</u>
TOTAL ASSETS	<u>525,692.01</u>
LIABILITIES & EQUITY	
Equity	
3000*OE · Opening Balance Equity	499,566.89
32000 · Retained Earnings	-56,496.48
Net Income	82,621.60
Total Equity	<u>525,692.01</u>
TOTAL LIABILITIES & EQUITY	<u>525,692.01</u>

DeBaliviere Place
Profit & Loss Budget Performance
April 2020

	<u>Apr 20</u>	<u>Jan - Apr 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income				
40000 · Revenue				
40100 · Tax	0.00	162,895.69	106,666.72	320,000.00
40250 · Reserves	0.00	0.00	58,666.72	176,000.00
Total 40000 · Revenue	<u>0.00</u>	<u>162,895.69</u>	<u>165,333.44</u>	<u>496,000.00</u>
Total Income	<u>0.00</u>	<u>162,895.69</u>	<u>165,333.44</u>	<u>496,000.00</u>
Gross Profit	0.00	162,895.69	165,333.44	496,000.00
Expense				
60000 · Expenses				
61010 · Admin Fees- Park Central*	1,575.00	6,300.00	6,300.00	18,900.00
61020 · Legal	0.00	571.20	500.00	1,500.00
61035 · Meeting Room	0.00	0.00	180.00	540.00
61045 · Office Supplies	0.00	0.00	66.72	200.00
61050 · Audit	0.00	0.00	4,500.00	4,500.00
61070 · Misc. Exp	0.00	16,388.13		
Total 60000 · Expenses	<u>1,575.00</u>	<u>23,259.33</u>	<u>11,546.72</u>	<u>25,640.00</u>
61150 · Marketing & Promotions				
61160 · Website Maintenance	30.00	120.00	120.00	360.00
61170 · Advertising	0.00	0.00	380.00	1,140.00
Total 61150 · Marketing & Promotions	<u>30.00</u>	<u>120.00</u>	<u>500.00</u>	<u>1,500.00</u>
61250 · Public Maintenance				
61260 · Landscaping	0.00	0.00	5,000.00	15,000.00
61280 · Pet Waste Stations	0.00	144.83		
Total 61250 · Public Maintenance	<u>0.00</u>	<u>144.83</u>	<u>5,000.00</u>	<u>15,000.00</u>
61350 · Infrastructure				
61360 · Pedestrian Lighting	0.00	1,791.79	63,000.00	189,000.00
61350 · Infrastructure - Other	0.00	0.00	333.36	1,000.00
Total 61350 · Infrastructure	<u>0.00</u>	<u>1,791.79</u>	<u>63,333.36</u>	<u>190,000.00</u>
62000 · Safety and Security				
62010 · Patrols	17,531.26	48,812.52	46,666.72	140,000.00
62020 · Lighting/Cameras	0.00	0.00	13,933.36	41,800.00
62021 · Internet for Cameras	0.00	0.00	400.00	1,200.00
62022 · Camera Maintenance	0.00	0.00	2,333.36	7,000.00
62023 · Emergency Call Tower	0.00	0.00	8,333.36	25,000.00
62030 · NSI Membership	0.00	11,973.75	16,000.00	48,000.00
Total 62000 · Safety and Security	<u>17,531.26</u>	<u>60,786.27</u>	<u>87,666.80</u>	<u>263,000.00</u>
Total Expense	<u>19,136.26</u>	<u>86,102.22</u>	<u>168,046.88</u>	<u>495,140.00</u>
Net Income	<u><u>-19,136.26</u></u>	<u><u>76,793.47</u></u>	<u><u>-2,713.44</u></u>	<u><u>860.00</u></u>

*Note City of St. Louis has not sent any reports since February

Tax Bills Report 2/28/20

33 Tax Bills for 2019 outstanding	\$21,895
8 Tax Bills for 2018 outstanding	\$1,251
2 Tax Bills for 2017 outstanding	\$457
1 Tax Bills for 2016 outstanding	\$56

DeBaliviere Place SBD
Funds Transfer Detail
04/01/20 to 04/30/20

Vendor Name	Invoice #	Disbursement #	Due Date	Foreign Amount	Amount (USD)	Bank Account	SentPay ID
04/06/20	PROCESS DATE						
The City's Finest LLC	2500	016JXZXTY1DD72P	04/14/20		\$ 5,218.75	Busey Bank (IL) *****6692	stp01ZSZUFEDMV2681ee
			Subtotal:		\$ 5,218.75		
04/16/20	PROCESS DATE						
Husch Blackwell	2838172	42585210	03/31/20		\$ 571.20	Busey Bank (IL) *****6692	stp01ELVFRHMRJ2711y9
Park Central	2020-04-20	016ECHQRE1DQ7KO	04/20/20		\$ 1,575.00	Busey Bank (IL) *****6692	stp01EIVZCVIYI271204
Seafoam Media	2005725	42582129	04/20/20		\$ 30.00	Busey Bank (IL) *****6692	stp01ADVXWVZYB271205
			Subtotal:		\$ 2,176.20		
04/22/20	PROCESS DATE						
The City's Finest LLC	INV-2519	016BAJSKB1DWPE9	04/30/20		\$ 6,625.00	Busey Bank (IL) *****6692	stp01RELSFWTSI27120n
			Subtotal:		\$ 6,625.00		
Vendor Name	Invoice #	Disbursement #	Due Date	Foreign Amount	Amount (USD)	Bank Account	SentPay ID
04/29/20	PROCESS DATE						
The City's Finest LLC	INV-2541	016GWFGVH1E4TPR	04/15/20		\$ 5,078.13	Busey Bank (IL) *****6692	stp01XCRVRYUIL27nn93
			Subtotal:		\$ 5,078.13		
Total:					\$ 19,098.08		

DeBaliviere Place Kindness Meals Program

DeBal PI donation of : **5,000.00**
 Businesses: **(1,500.00)**
 Funds left to spend **3,500.00**

2Schae Café		
Inv	Date	Amount
2008	5/1/2020	200.00
2009	5/14/2020	200.00
Total		400.00

Cake Infusion		
Inv	Date	Amount
1125	5/5/2020	450.00
1126	5/12/2020	450.00
Total		900.00

West End Bistro		
Inv	Date	Amount
1010	5/7/2020	200.00
Total		200.00