

**MONTHLY MEETING
TO BE HELD
April 18th at 9:00 a.m.
at Park Central Development,
4512 Manchester Ave.
St. Louis, Mo. 63112**

NOTICE & PROPOSED AGENDA

TAKE NOTICE that on April 18th at 9:00 a.m. via conference call, the DeBaliviere Place Special Business District will hold its public Monthly Meeting to consider and act upon the matters on the following tentative agenda and such other matters as may be presented at the meeting and determined to be appropriate for discussion at that time.

1. Call to Order
2. Security Update
 - a. Central West End Neighborhood Security
 - i. Safety and Security Report
 - b. The City's Finest
 - i. Safety and Security Report
3. Public Comment
4. Approval of Previous Month Minutes
5. Budget Report
 - a. Finance Report
6. Pedestrian Lighting Project
7. Landscaping RFP
8. Other Business

Please Note: Due to COVID-19 physical access to the general Board meeting by the public will be temporary closed and replaced by phone conferencing. To attend the meeting by phone, please dial 1-253-215-8782, meeting ID: 844 415 082

This meeting is open to the public; provided, however, that a portion of the meeting may be closed to discuss legal, real estate and/or personnel matters as provided by Sections 610.021(1), (2) and/or (3), RSMo.

Representatives of the news media may obtain copies of this notice, and persons with disabilities wishing to attend can contact: Park Central Development, 4512 Manchester #100, St. Louis, 63110, (314)535-5311.

DATE POSTED: 4-16-2020

Time Posted: 9:00 AM

DeBaliviere Place Board of Commissioners Meeting
March 21, 2020 at 9:00 AM
At Park Central Development
4512 Manchester Ave; St. Louis, MO 63110

Board Members Present via Phone: Sherrone Beatty, Bobbie Butterly, Kathryn Ruth, Charles Wiltsch

Board Members Absent: Sid Chakraverty

Others in Attendance: Alayna Graham and Kyle Oberle (Park Central Development), Frank Eppert (ABNA) via Phone

Public in Attendance via Phone: Mike Klenc

- 1. Call to Order:**
 - a. B. Butterly called the meeting to order at 9:07 AM
- 2. Security Update:**
 - a. No representatives of NSI or TCF available for report. The board requested Park Central inquire about NSI and TCF representation for future meetings.
- 3. Public Comments & Questions:**
 - a. Mike Klenc thanked Park Central for its technical assistance, discussed tree cuttings, and inquired about parameters on the lighting project. Frank Eppert noted that the planning documentation has not changed.
- 4. Approval of February Minutes:** C. Wiltsch motioned to approve; K. Ruth seconded. S. Beatty – Yes; B. Butterly – Yes; K. Ruth – Yes; C. Wiltsch – Yes. All in favor—motion approved.
- 5. Budget Report:**
 - a. Finance Report: B. Butterly presented the finance report. C. Wiltsch motioned to approve the financials; K. Ruth seconded. S. Beatty – Yes; B. Butterly – Yes; K. Ruth – Yes; C. Wiltsch – Yes. All in favor – motion approved. A. Pendilton from Park Central will explain the check writing process via email to the board.
- 6. Landscaping RFP:**
 - a. A. Graham presented the summary comparison of the Landscaping RFPs. The board eliminated Quiet Village based on cost. K. Ruth volunteered to speak with Top Care to clarify any difference between their proposal and O’Hara’s proposal. She will email the Board with the information, and they intend to have an email vote.
- 7. Other Business:**
 - a. Board Seat Appointment – The application of Neill Costello was discussed. B. Butterly motioned to approve N. Costello for appointment to the board. C. Wiltsch seconded. S. Beatty – Yes; B. Butterly – Yes; K. Ruth – Yes; C. Wiltsch – Yes. All in favor—motion approved.
- 8. Adjournment:**
 - a. Meeting adjourned at 9:34 AM.

DeBaliviere Place
Balance Sheet
As of March 31, 2020

	<u>Mar 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1073 · Operating 6692	544,790.09
Total Checking/Savings	<u>544,790.09</u>
Total Current Assets	<u>544,790.09</u>
TOTAL ASSETS	<u>544,790.09</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2002 · Accounts Payable (A/P)	5,789.95
Total Accounts Payable	<u>5,789.95</u>
Total Current Liabilities	<u>5,789.95</u>
Total Liabilities	5,789.95
Equity	
3000*OE · Opening Balance Equity	499,566.89
32000 · Retained Earnings	-56,496.48
Net Income	95,929.73
Total Equity	<u>539,000.14</u>
TOTAL LIABILITIES & EQUITY	<u>544,790.09</u>

DeBaliviere Place
Profit & Loss Budget Performance
March 2020

	<u>Mar 20</u>	<u>Budget</u>	<u>Jan - Mar 20</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
40000 · Revenue					
40100 · Tax	5,802.79	26,666.66	162,895.69	80,000.06	320,000.00
40250 · Reserves	0.00	14,666.66	0.00	44,000.06	176,000.00
Total 40000 · Revenue	<u>5,802.79</u>	<u>41,333.32</u>	<u>162,895.69</u>	<u>124,000.12</u>	<u>496,000.00</u>
Total Income	<u>5,802.79</u>	<u>41,333.32</u>	<u>162,895.69</u>	<u>124,000.12</u>	<u>496,000.00</u>
Gross Profit	5,802.79	41,333.32	162,895.69	124,000.12	496,000.00
Expense					
60000 · Expenses					
61010 · Admin Fees- Park Central*	1,575.00	1,575.00	4,725.00	4,725.00	18,900.00
61020 · Legal	0.00	125.00	571.20	375.00	1,500.00
61035 · Meeting Room	0.00	45.00	0.00	135.00	540.00
61045 · Office Supplies	0.00	16.66	0.00	50.06	200.00
61050 · Audit	0.00	0.00	0.00	4,500.00	4,500.00
61070 · Misc. Exp	16,388.13		16,388.13		
Total 60000 · Expenses	<u>17,963.13</u>	<u>1,761.66</u>	<u>21,684.33</u>	<u>9,785.06</u>	<u>25,640.00</u>
61150 · Marketing & Promotions					
61160 · Website Maintenance	30.00	30.00	90.00	90.00	360.00
61170 · Advertising	0.00	95.00	0.00	285.00	1,140.00
Total 61150 · Marketing & Promotions	<u>30.00</u>	<u>125.00</u>	<u>90.00</u>	<u>375.00</u>	<u>1,500.00</u>
61250 · Public Maintenance					
61260 · Landscaping	0.00	1,250.00	0.00	3,750.00	15,000.00
61280 · Pet Waste Stations	0.00		144.83		
Total 61250 · Public Maintenance	<u>0.00</u>	<u>1,250.00</u>	<u>144.83</u>	<u>3,750.00</u>	<u>15,000.00</u>
61350 · Infrastructure					
61360 · Pedestrian Lighting	1,791.79	15,750.00	1,791.79	47,250.00	189,000.00
61350 · Infrastructure - Other	0.00	83.33	0.00	250.03	1,000.00
Total 61350 · Infrastructure	<u>1,791.79</u>	<u>15,833.33</u>	<u>1,791.79</u>	<u>47,500.03</u>	<u>190,000.00</u>
62000 · Safety and Security					
62010 · Patrols	10,968.76	11,666.66	31,281.26	35,000.06	140,000.00
62020 · Lighting/Cameras	0.00	3,483.33	0.00	10,450.03	41,800.00
62021 · Internet for Cameras	0.00	100.00	0.00	300.00	1,200.00
62022 · Camera Maintenance	0.00	583.33	0.00	1,750.03	7,000.00
62023 · Emergency Call Tower	0.00	2,083.33	0.00	6,250.03	25,000.00
62030 · NSI Membership	0.00	4,000.00	11,973.75	12,000.00	48,000.00
Total 62000 · Safety and Security	<u>10,968.76</u>	<u>21,916.65</u>	<u>43,255.01</u>	<u>65,750.15</u>	<u>263,000.00</u>
Total Expense	<u>30,753.68</u>	<u>40,886.64</u>	<u>66,965.96</u>	<u>127,160.24</u>	<u>495,140.00</u>
Net Income	<u><u>-24,950.89</u></u>	<u><u>446.68</u></u>	<u><u>95,929.73</u></u>	<u><u>-3,160.12</u></u>	<u><u>860.00</u></u>

DeBaliviere Place SBD

Funds Transfer Detail

03/01/20 to 03/31/20

Vendor Name	Invoice #	Disbursement #	Due Date	Foreign Amount	Amount (USD)	Bank Account	SentPay ID
03/04/20	PROCESS DATE						
Park Central	2020-03-20	016IBMIMU1C8OM0	03/20/20		\$ 1,575.00	Busey Bank (IL) *****6692	stp01FHXSHXIZC24sa7x
The City's Finest LLC.	INV-2326 F	016BRLUGI1CCLCA	03/02/20		\$ 16,388.13	Busey Bank (IL) *****6692	stp01XZOGTDJJB24sa7u
			Subtotal:		\$ 17,963.13		
03/17/20	PROCESS DATE						
ABNA Engineering	19-6069-03	41872976	03/13/20		\$ 1,791.79	Busey Bank (IL) *****6692	stp01QLWMCHOWJ25k980
Seafoam Media	2005649	41878002	03/20/20		\$ 30.00	Busey Bank (IL) *****6692	stp01UYXWEOIXQ25k982
The City's Finest LLC	2450	016YBSIUUV1CPMES	03/16/20		\$ 5,046.88	Busey Bank (IL) *****6692	stp01AJYTAGWIK25k981
			Subtotal:		\$ 6,868.67		
03/20/20	PROCESS DATE						
The City's Finest LLC	2474	016ESYTEW1CUMVP	03/30/20		\$ 5,921.88	Busey Bank (IL) *****6692	stp01GCCOJYGDP25k983
			Subtotal:		\$ 5,921.88		
			Total:		\$ 30,753.68		

